

### **PAVE Red Hook Board Meeting Minutes**

**Date & Time:** Tuesday, April 13th, 2020 from 05.00PM – 06.30PM

**Location:** <https://us02web.zoom.us/j/87048378227>

**PAVE RH BOD in Attendance (via Videoconference):** J. Greenthal, Chair; A. Sweeney, Trustee; K. Lumpkin, Trustee; Trustee, E. Gilbert, Trustee; M. Dukes, Trustee, M. Healy, Trustee, S. Lippincott Ferrer, Trustee

**Staff Attending (via Videoconference):** Spencer Robertson, CEO; Harold Turner, MS Principal; Michelle Cook, ES Principal; Dawn Antoine Forbes, K-8 DOO; Marsha Gasden, Incoming Executive Director; Lisa Lurie, PAVE's Finance Consultant

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### **Public Meeting**

After noting that a quorum was present, J. Greenthal calls the Public Meeting to order at 5:07 PM and previews the meeting's agenda.

### **Agenda Items**

#### **Public Comment**

J.Greenthal opens up for public comment. No public comment.

#### **Agenda Topic 1:**

##### **Highlights**

- Principals highlighted PAVE's work to build and maintain an engaged family community by specifically sharing a recent virtual family event called "Family Game Night". Many K-8 families joined this event and had fun playing virtual games like Scattergories and Jeopardy.

#### **Agenda Topic 2:**

##### **Executive Director On-boarding**

- Mr. Robertson shared an update on the next steps with on-boarding our new Executive Director, Marsha Gasden.
- The board discussed how they would like to be involved in the on-boarding process.

#### **Agenda Topic 3**

##### **Enrollment & Lottery Applications**

- Mrs. Antoine-Forbes shared an update on PAVE's current enrollment numbers and projections. Her update included the following:
  - Our current enrollment has held up to previous projections.
  - Due to the 51% decrease in overall applications for SY 2021-2022, we budgeted more conservatively this year, for 478 as opposed to traditional 490. This is based on uncertainties due to COVID-19 and how that would affect new students enrolling and current students staying with PAVE.
  - Going into the lottery we garnered a total of 211 applications for Kindergarten through 8th grade.

The lottery was held less than a week ago. We offered 113 seats during the lottery, the majority of which went to Kindergarten and first grade families. We have had 39 families accept and complete the registration packet over thus far.

- With the decrease in overall applications we are doing the following to ensure that we meet our enrollment goals:
  - Continue Social Media Advertising
  - Continue to host virtual information sessions
  - Continue to work on our Family and Friends Campaign
  - Start connecting with Pre-K's in district to do small in-person informational sessions
  - Start re-enrollment two weeks earlier than originally scheduled

#### **Agenda Topic 4:**

##### **2021-22 PAVE Red Hook Budget**

- Mrs. Antoine-Forbes shared an overview of the proposed budget for SY 2021-2022. Her overview included the following:
  - Federal and State funding has been confirmed. Per Pupil funding will increase by 4.48%
  - Federal Funding amounts in the form of ESSER II and ARP have also provided us with an additional funding over the next 3 years. We are planning to expend \$1675 per student in FY22, \$1675 in FY23 and \$975 in FY24.
  - We have decided to continue with the compensation model that we used pre-COVID. This model has a number of benefits including remaining competitive in the market and providing compensation equity over time. Based on this model the average staff salary increase is 6.1%.
  - This budget includes both facilities reserves, PACS 732 LLC and the recently established PAVE RH board designated reserve.
  - Overall we are looking at a comfortable surplus of \$189 K. The budget as it stands is not a scaled back budget- it includes many programmatic investments to support our students through anticipated learning loss and social emotional challenges that we expect when coming back next year. These investments include:
    - Summer Programming: \$71,000
    - Technology: \$37,000
    - Curriculum Updates: \$12,000
    - Professional Development: \$26,000
    - Education Consultants: reallocation of \$60,000
  - With regards to staffing, we are maintaining the current staffing model with the addition of a ENL Coordinator.
  - As we move forward with SY 2021-2022 launch planning we still have a couple of decisions to make, primarily the school model (virtual vs hybrid) and what additional student enrichment opportunities can we provide during and after school.
- M. Gasden asks to discuss school priorities and budget impact. S. Robertson and D. Antoine note that there will be meetings with School Leadership to gain input from M. Gasden.
- J.Greenenthal asks to discuss the impact of low enrollment in future years. L. Lurie suggests a Finance Committee meeting to follow up on current three year models.
- D. Antoine notes that budget approval will take place in May after the finance committee has time to review the long term models and M. Gasden's input is reflected.

#### **Approvals**

- J.Greenenthal makes a motion to approve minutes from the March board meeting. A. Sweeney seconds. All trustees approve.

#### **Adjournment**

Meeting adjourned at 6:12 PM.