

**MINUTES November 12, 2024**  
**PAVE RH BOARD OF TRUSTEES MEETING**

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<b>Date, Location, Time</b>	<b>Tuesday, November 12, 2024 6:00 PM</b> <b>PAVE Academy Charter School</b> 732 Henry St Brooklyn, NY 11231
<b>Meeting No.</b>	3 of 9
<b>Board of Trustees</b>	E. Gilbert, Chair; A. Sweeney, Trustee; T. Pride, Trustee; S. Khan, Trustee; M. Dukes, Trustee; K. Lumpkin, Trustee; M. Torres, Trustee
<b>PAVE Staff Attending</b>	Marsha Gadsden, ED; Meg Brown, DOO; Michelle Cook, ES Principal; Brenda Smith, MS Principal

**Public Meeting**

After noting that a quorum was present, Eldridge Gilbert called the meeting to order at 6:07 PM.

**Agenda Items**

**Public Comment**

Eldridge Gilbert opens up for public comment. No public comment.

**Agenda Topic 1:**

**PAVE Joy**

- M. Cook and B. Smith shared photos of recent events including Story Book Character Day and Hispanic Heritage Month.

**Agenda Topic 2:**

**Interim Assessment Results**

- B. Smith, M. Cook, and M. Gadsden shared results from the first round of ELA, Math, History, and Science Interim Assessments. Results were also compared to last year's results.

**Agenda Topic 3:**

**Enrollment and Staffing Updates**

- M. Gadsden and M. Brown shared updates on both student enrollment and staffing.
- M. Gadsden shared that PAVE is currently fully staffed.
- M. Brown shared that current enrollment numbers are about 30 less than what was budgeted for. PAVE is currently recruiting for both this current school year and the following school year.

**Agenda Topic 4:**

**Financials and Budget Updates**

- M. Brown asked board members if there were any questions and comments regarding the Form 990 that was circulated to all board members the previous week. No board members had feedback or questions.
- M. Brown shared budget updates and how lower student enrollment was significantly affecting this year's revenue. PAVE leaders and board members discussed ramifications of lower enrollment, staffing plans, ideas for fundraising, and impact on future school years.

## **Approvals & Adjournment**

1. K. Lumpkin made a motion to approve the minutes from the September and October board meetings. S. Khan seconded. All trustees approved.

Meeting adjourned order at 7:05 PM.