

### **PAVE Red Hook Board Meeting Minutes**

**Date & Time:** Tuesday, October 12th, 2020 from 08.00AM – 10.00AM

**Location:** PAVE Academy Charter School 732 Henry St. Brooklyn NY 11231

**PAVE RH BOD in Attendance:** J. Greenthal, Chair; D. Greenblatt, Trustee; A. Sweeney, Trustee; S. Lippincott Ferrer, Trustee; M. Dukes, Trustee; E. Gilbert, Trustee; C. Kennedy, Trustee

**Staff Attending:** Marsha Gadsden, Executive Director; Kara Reilly, MS Humanities Dean; Michelle Cook, ES Principal; Dawn Antoine Forbes, K-8 DOO

**Others in Attendance:** S. Robertson, Trustee Candidate

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### **Public Meeting**

After noting that a quorum was present, J. Greenthal calls the Public Meeting to order at 8:32AM and previews the meeting's agenda.

### **Agenda Items**

#### **Public Comment**

J.Greenthal opens up for public comment. No public comment.

#### **Agenda Topic 1:**

##### **Highlights from Financial Audit:**

Mrs. Forbes shared the following headline from our FY 20-21 Financial Audit:

- PKF O'Connor Davies did not identify any deficiencies in our internal controls.
- Year-over-Year Increase to both net assets and cash balance
- PPP loan is no longer reflected as a liability on the balance sheet
- PAVE experienced an increase in revenue due to Federal and Private Grants
- PAVE experienced an increase in expenses driven by Covid testing and personnel/ services that were once provided by the network

#### **Agenda Topic 2:**

##### **Diagnostic Data**

- Ms. Cook shared Elementary School MAP data for both reading and math.
  - Ms. Cook explained that she is strategically using our additional interventionist roles to support grade levels who are below 30% in grade level. Since the work with interventionists, ES has seen growth on unit tests and exit tickets. Principal Cook expects that this growth will translate when the MAP test is taken again in January.

- A. Sweeney asked: Do we have access to data from other schools, for comparison purposes? Principal responded that via relationships she has with DOE and other Charter School principals that our data is comparable, particularly in Kindergarten and first grade.
- Ms. Cook shared an update on the implementation of Envisions Math, the new math curriculum being used in grades Kinder through fourth Grade.
- Ms. Reilly shared Middle School MAP reading and math data
  - Ms. Reilly explained how Middle School teachers have transitioned from using technology during remote learning to technology in the classroom, while also using pen and paper where it makes the most sense for students. She also explained how MAP testing supports teachers ability to see effort vs ability and allows teachers to focus on skills vs standard.
  - A board member asked about what can be gleaned from 8th Grade as their MAP tests results were a positive outlier. The Middle School Leadership Team will dig deeper to find best practices that can be shared with the whole school.
  - Board members also asked about the following:
    - Variability seen in the data
    - Teacher feedback since the data has been shared with them.
    - Tracking student growth over time?
- Ms. Cook also shared information about Elementary School's use of Literably data.
  - The Literably data showed us that we need to put more focus on phonemic awareness skills instead of the focus we have been putting on reading comprehension, particularly in K-2. K-2 teachers have received training on how to spiral those skills into current classroom instruction time.

### **Agenda Topic 3:**

#### **Classroom Visits and Debrief**

- Board Members toured both Elementary and Middle School classrooms. They were able to see a combination of Math, Reading, and Science classes.
- Board Members provided feedback on the following:
  - The use of technology in the classroom
  - The level of rigor in classrooms
  - Facilities
  - School Culture
  - COVID protocols within the classroom.

#### **Adjournment & Approvals**

J. Greenthal makes a motion to approve minutes from the September board meeting. A. Sweeney seconds. All trustees approve.

J. Greenthal makes a motion to vote Spencer Roberston onto the PAVE Red Hook Board of Directors. D. Greenblatt seconds. All trustees approve.

J. Greenthal makes a motion to approve the Fiscal Year 2021 Financial Audit. E. Gilbert seconds. All trustees approve.

J. Greenthal adjourns the meeting at 10:02AM.

