

PAVE Red Hook Board Meeting Minutes

Date & Time: Tuesday, November 9th, 2021 from 06.00PM – 7.30PM

Location: ZOOM: <https://us02web.zoom.us/j/85310891897>

PAVE RH BOD in Attendance: J. Greenthal, Chair; C. Kennedy, Trustee; K.Lumpkin, Trustee; E. Gilbert, Trustee; D. Greenblatt, Trustee; M. Dukes, Trustee; A. Sweeney, Trustee

Staff Attending: Marsha Gadsden, Executive Director; Harold Turner, MS Principal; Michelle Cook, ES Principal; Dawn Antoine Forbes, K-8 DOO

Others in Attendance: S. Robertson, Trustee Candidate

Public Meeting

After noting that a quorum was present, J. Greenthal calls the Public Meeting to order at 6:04 PM and previews the meeting's agenda.

Agenda Items

Public Comment

J.Greenthal opens up for public comment. No public comment.

Agenda Topic 1:

Attendance

Mrs. Forbes presented the following:

- attendance rates for September, October, and November over the past three years. Showing a decrease in attendance for the current academic year.
- current attendance follow up procedure is implemented to support families to increase student attendance across Kindergarten - 8th Grade.

Agenda Topic 2:

Enrollment

Mrs. Forbes presented the following:

- the enrollment numbers by grade vs the enrollment budgeted by grade level.
- breakdown of why students have withdrawn from PAVE over the past school year, outlining that the main reason was families moving out of NYC or NYS.
- explanation of BOY recruitment efforts to increase overall enrollment.

Various board members confirmed that other charter schools in NYC are experiencing similar enrollment declines.

Agenda Topic 3:

Staffing

- Principals provided an update on current open positions and recent hires.

- Mrs. Gadsden shared three year staff retention rates.
- Various board members shared ideas on how to boost staff morale.

Agenda Topic 4:

Financial Update

Mrs. Forbes presented information from PAVE's first quarter financials including:

- PAVE is projecting an overall revenue higher than budgeted driven by higher the budgeted Special Education per pupil revenue.
- PAVE is projecting an overall lower expense driven by staff changes and open positions.

Agenda Topic 5:

Present Challenges

Principals had an open discussion with the board regarding current challenges they are experiencing across K-8 including staff morale, student culture and routines, and responsive classroom implementation.

Adjournment & Approvals

J. Greenthal makes a motion to approve minutes from the October board meeting. A. Sweeney seconds. All trustees approve.

J. Greenthal makes a motion to vote Coleman Kennedy onto the Finance Committee within the PAVE Red Hook Board of Directors. A. Sweeney seconds. All trustees approve.

J. Greenthal makes a motion to go into an executive session. A. Sweeney seconds. All trustees approve.

J. Greenthal makes a motion to re-enter public session. A. Sweeney seconds. All trustees approve.

J. Greenthal adjourns the meeting at 7:28 PM.