

PAVE Red Hook Board Meeting Minutes

Date & Time: Tuesday, February 14, 2023 from 08:30AM – 10:30AM

Location: 732 Henry Street, Brooklyn, NY 11231

PAVE RH BOD in Attendance: S. Robertson, Trustee; D. Greenblatt, Trustee; C. Kennedy, Trustee; M.Dukes, Trustee; M.Torres, Trustee

Staff Attending: Marsha Gadsden, Executive Director; Harold Turner, MS Principal; Michelle Cook, ES Principal; Dawn Antoine Forbes, K-8 DOO

Public Meeting

After noting that a quorum was present, M.Dukes calls the Public Meeting to order at 8:35 AM and previews the meeting's agenda.

Agenda Items

Public Comment

M.Dukes opens up for public comment. No public comment.

Agenda Topic 1:

Finance Update Quarter 2

- Mrs. Fobes provided the following finance update:
 - Revenue is projected to come in \$275K less than budgeted.
 - Gen Ed revenue is projected at \$58K lower than budget
 - Budgeted 468 students, current projection is 465
 - SPED revenue is projected at \$358K lower than budget, driven by the decrease in students in the 60%+ category
 - Expenses are projected to come in \$91K less than budgeted primarily driven by staff changes and open positions.
 - Personnel (including payroll taxes and benefits) is currently reflecting a savings of \$373K as compared to budget due to various open roles and staff changes.
 - OTPS expenses are \$281K higher than budget driven primarily by an additional \$372K being projected for temp and contracted staffing
 - Contingency of \$105K is being held as an expense
- D. Greenblatt urged PAVE leadership not to make any significant changes that would impact the student and family experience.

Agenda Topic 2:

Academic Updates:

Principals shared the recent ELA IA data:

- Ms. Cook shared the following results:
 - Kindergarten: 30% of students on or above grade level.
 - First Grade: 55% of students on or above grade level.
 - Second Grade: 39% of students on or above grade level.
 - Third Grade: 12% of students on or above grade level.
 - Fourth Grade: 4% of students on or above grade level.
- Mr. Turner shared the following results
 - Fifth Grade: 22% of students on or above grade level.
 - Sixth Grade: 10% of students on or above grade level.
 - Seventh Grade: 16% of students on or above grade level.
 - Eighth Grade: 12% of students on or above grade level.
- Based on the data principals shared their actions plans.
- Ms. Cook shared that Elementary School will be focused on increasing communication with families to share how they can help their children at home and increasing Lavinia consulting hours on providing feedback to teachers.
- Mr. Turner shared that Middle School will be focused on Leaders pulling small groups and hosting a spring break academy.

Agenda Topic 3.

Classroom Visits/ Debrief

- Board feedback included in the following:
 - Increased student engagement K-8
 - Facilities are well maintained.
 - The intentionality of leaders' work can be seen in classrooms.
 - Teachers were invested in asking "Why?" which is important in putting the heavy lifting on students and upping the rigor in classrooms. It also gives room to the productive struggle.

Adjournment & Approvals

D. Greenblatt makes a motion to approve the January Board meeting minutes. M.Dukes seconds. All trustees approve.

Meeting adjourned order at 10:28 PM