

PAVE Red Hook Board Meeting Minutes

Date & Time: Tuesday, May 9, 2023 from 06:00PM – 7:30PM

Location: Zoom Video Conference:

<https://us02web.zoom.us/j/8758424899?pwd=TTJtcjBXTW1ta250VER0dFR1ZDB6dz09>

PAVE RH BOD in Attendance: S. Robertson, Trustee; C. Kennedy, Trustee; K.Lumpkin, Trustee; E.Gilbert, Trustee; A.Sweeney, Trustee; D. Greenblatt, Trustee; S.Lippincott, Trustee

Staff Attending: Marsha Gadsden, Executive Director; Harold Turner, MS Principal; Michelle Cook, ES Principal; Dawn Antoine Forbes, K-8 DOO; Brenda Smith, Incoming MS Principal

Public Meeting

After noting that a quorum was present, E. Gilbert calls the Public Meeting to order at 6:06 PM and previews the meeting's agenda.

Agenda Items

Public Comment

E. Gilbert opens up for public comment. No public comment.

Agenda Topic 1:

Introducing new Middle School Principal

- Mrs. Gadsden introduced PAVE's incoming Middle School Principal **Brenda Smith**.
- Ms. Smith provided a brief overview of her experience.

Agenda Topic 2

State Exam Updates:

- Principals provided a brief overview of NYSE testing coordination and culture at PAVE this year. Their general outlook was positive. PAVE expects to receive scores by Aug 2023.

Agenda Topic 3

Budget Review

- Mrs. Gadsden started the budget review with stating the programmatic vision for the next school year. She shared that her long-term goal is to provide a premier educational experience for students at PAVE Academy Charter School. While in the short term we continue to recover from the pandemic, and take steps towards our reimagination.
- Mrs. Gadsden also shared updates to PAVE's planned staffing model.
- Mrs. Forbes highlighted and reviewed the following:
 - Programmatic investments being made in the proposed SY 2023-2024 budget which includes targeting tutoring and after-school programming.
 - Enrollment projections for SY 2023 - 2024 of 460 students.

- PAVE will continue to run operating deficits in the short-term, we will look to the operating cash account as our first line of defense. Over the next two years, PAVE's Leadership Team along with The Board of Directors will develop a sustainable program and/or work to increase revenue via development efforts.
- Mrs. Forbes also made a request to use the \$76,000 from the building reserve board designated funds to pay for the following facility upgrades:
 - HVAC system software upgrade and wiring repairs
 - Front courtyard landscaping
 - Gymnasium bleacher repair
 - Echo reduction panels in gymnasium

Agenda Topic 4

Staff Retention and Recruitment

- Ms. Gadsden provided the following staffing update:
 - PAVE Extended an offer to 78% of current staff. 94% of offer extended were signed.
 - New teachers applications significantly increased from 59 last year to 536 applications this year. We attribute that to increased marketing and our teacher ambassador program.
 - PAVE has filled 4 out of the 13 open roles (including two overhires).

Agenda Topic 5

Summer School Update

- Summer school will be hosted at PAVE this summer. It will be funded by the Bloomberg Summer Boost grant.
- We have hired 13 teachers (one for each grade level and special education teachers).
- We expect to enroll 135 students based on academic need.
- Family orientation will be held on May 18, 2023.

Adjournment & Approvals

A. Sweeney makes a motion to approve the March 2023 Board meeting minutes. C. Kennedy seconds. All trustees approve.

K.Lumpkin makes a motion to approve proposed FY 2024 Budget. S. Robertson seconds. All trustees approve.

A.Sweeney makes a motion to approve use of the Facilities Reserve. C. Kennedy seconds. All trustees approve.

Meeting adjourned order at 7:12 PM