

PAVE Red Hook Board Meeting Minutes

Date & Time: Tuesday, July 11, 2023 from 06:00PM – 7:30PM

Location: 732 Henry St. and via Zoom Video Conference:

<https://us02web.zoom.us/j/8758424899?pwd=TTJtcjBXTW1ta250VER0dFR1ZDB6dz09>

PAVE RH BOD in Attendance: S. Robertson, Trustee; K.Lumpkin, Trustee; E. Gilbert, Chair; A.Sweeney, Trustee; Melanie Dukes, Trustee; Melissa Torres, Trustee

Staff Attending: Marsha Gadsden, Executive Director; Brenda Smith, MS Principal; Michelle Cook, ES Principal; Meg Brown, Director of Operations

Public Meeting

After noting that a quorum was present, E. Gilbert calls the Public Meeting to order at 6:04 PM and previews the meeting's agenda.

Agenda Items

Public Comment

E. Gilbert opens up for public comment. No public comment.

Agenda Topic 1:

PAVE End-of-Year Update

- Principals shared updates and photos from PAVE's programming at the end of the year.

Agenda Topic 2:

Staff Retention and Recruitment

- Ms. Gadsden provided the following staffing update:
 - 77% of staff are returning from previous year
 - 3 more ES roles to fill
 - 1 more role in MS to fill

Agenda Topic 3:

Insight Survey Results

- Ms. Gadsden shared high-level data from the end-of-year Insight Survey that PAVE staff took in May/June

Agenda Topic 4:

End-of-Year Reading Data

- Ms. Cook shared elementary school end of year reading level data. Significant growth made in all grade levels.
- Ms. Gadsden shared middle school end of year reading level data. Areas of growth were identified and Ms. Smith shared that an additional reading block is being added to MS schedules next year.

**Agenda Topic 5:
Summer School Update**

- Ms. Gadsden provided a Summer School update including enrollment numbers and attendance percentages

**Agenda Topic 6:
Student Recruitment:**

- Ms. Brown shared current student enrollment numbers for the 23-24 school year.
- Board and PAVE team discussed student recruitment strategies and possible factors in declining application numbers

**Agenda Topic 7:
Board Meeting Dates for SY23-24**

- Ms. Gadsden presented the list of board meeting dates for next school year for board members to review

Adjournment & Approvals

K. Lupkin makes a motion to approve the May 2023 Board meeting minutes. S. Robertson seconds. All trustees approve.

Meeting adjourned order at 7:06 PM